

BYLAWS OF THE TULSA TIPS CLUB

ARTICLE 1 NAME

The name of this organization shall be the Tulsa TIPS Club.

ARTICLE II PURPOSE OF THE ORGANIZATION

The purpose of the Tulsa TIPS Club is to institute and maintain a method of exchanging business leads for and between its members. To create and encourage cooperative business methods so as to improve the efficiency and productivity of its members and their businesses. To develop and promote activities found to be in the best interest of its members. Such activities shall be consistent with promoting the purposes for which the organization was formed. To encourage local and national business expansion for the benefit of its members. To create an atmosphere consistent with personal and business growth for the benefit of all concerned and to encourage closure personal and business relationships.

ARTICLE III MEMBERSHIP

SEGMENT A – MEMBERSHIP ELIGIBILITY

Section 1.

Any person or company of good character and business repute may be eligible for membership and any designated attendee will be welcomed regardless of sex, race or ethnicity, sexual orientation, religion or national origin.

Section 2.

Classifications to be represented in the Tulsa TIPS Club shall be determined by the membership. Each classification shall be represented by not more than one “member” and must not be in direct competition with any other member. In determining the classification, the Executive Board should consider carefully the benefit of the classification to the Tulsa TIPS Club. “Member” can be either a person or a company the membership belongs to whoever pays the membership dues.

Section 3.

No designated attendee shall be a member of any competitive organization in Tulsa, Oklahoma, whose weekly meetings and express purpose include the exchange of business leads (see Article II, Section I).

Section 4.

It is understood that “networking” is an integral part of any business. This section is not intended to prohibit members from active participation in Local Chambers of Commerce or other business information networks, but to encourage loyalty between Tulsa TIPS members. The member for the category owns the membership originally applied for and cannot be transferred or assigned. Should a member wish to change categories, said member must then reapply for membership in the new category. As long as said change takes place within 2 weeks from resignation of the old category to application of originally joined the club in the old category.

ARTICLE III (cont.)

Section 5.

To be considered for membership a prospective member shall:

1. Be sponsored by and active member in good standing.
2. Complete and submit a completed "Prospective Member Form."
3. Attend one meeting as a guest of an active member in good standing.
4. Shall give (30) second presentation to the membership concerning his/her business, and respond to inquiries by the membership.

The prospective member shall be represented for approval by the membership at the first meeting after becoming eligible.

Section 6.

Each member will have an opportunity to discuss the classification of the prospective member at the next regular meeting. Members not present can discuss negative information about a prospective member with and officer.

At the time the vote is received, if (2) two or more negative votes are cast, membership will be denied.

Section 7.

No member may hold more than one classification. If a member wishes to change categories, please see Article III, Section 02.

Section 8.

Any members in good standing with the Tulsa TIPS Club may request a leave of absence not to exceed two months participation in the Tulsa TIPS Club provided dues or other fees are current. The member requesting leave of absence shall submit a letter of explanation addressed to the President of the organization. Said letter shall be read to the membership. At the meeting following the receipt of written request a vote of the membership shall be taken. Members who are absent from this meeting and who have objections, **MUST**, prior to said meeting, relay their objections to an officer **IN WRITING. A two thirds (2/3) majority of the members present at the meeting is necessary for passage.** If accepted, the leave of absence would become effective the first of the month following approval.

Section 9.

For any member who is approved to be on Leave of Absence, the membership dues will be one-half the amount of the current amount established.

SEGMENT B – MEMBERSHIP PARTICIPATION

Section 10.

Read and Abide by the Bylaws.membership in Good Standing – to be a member in good standing a member must accumulate 30 points in each calendar quarter to remain a member. This will increase participation in all phases of the club with the ultimate goal of increasing every member's business profits.

SEGMENT B – MEMBERSHIP PARTICIPATION (cont.)

Points are earned as follows:

<u>ACTIVITY</u>	<u>POINTS</u>
Attendance at meetings by 12:30 PM	2
Attendance at meetings by 12:45 PM	1
Attendance at meetings after 12:45 PM	0
Absent but notified an officer prior	0
Absent without notifying an officer	-1
Bring a lead	2
Lead that produces business	3
Bring a guest	2
Sponsor a new member	10
Visited another member's business** (One Visit Per Quarter)	2

Every quarter the member with the most points will be awarded with the title "Top Tipper."

Section 11.

Any member who misses three (3) consecutive meetings (UNEXCUSED) will be considered to have resigned and will be notified by the club secretary of such. An officer to ascertain his/her intention of future participation and face possible expulsion will contact any member who misses 50% or more of the meetings in any quarter.

Section 12.

Any member may have an excused absence by notifying an officer or another member PRIOR to his/her absence.

Section 13.

In the event of a dispute concerning attendance and points, the record kept by the secretary shall be conclusive.

SEGMENT C – MEMBERSHIP DUES

Section 14.

Monthly membership dues may be changed or alleviated by a (2/3) two-thirds votes of the total membership of record at the first meeting of the month, with prior notice. If (2/3) two-thirds of the total membership is not present, no changes can be made.

Section 15.

Dues shall be payable on or before the third regular meeting of each month and if not then a \$5.00 late fee shall be assessed. Excused absences are not an acceptable excuse for not paying your dues on time.

SEGMENT C – MEMBERSHIP DUES (cont.)

Section 16.

All their discretion, the Officers have the authority to TEMPORARILY adjust or eliminate any or all dues for a member whose reason requesting it is deemed worth. Dues may be eliminated in full for a period not to exceed ONE (1) month. The request should be made to the Treasurer or President prior to dues coming due. ALL such requests shall be held in ABSOLUTE CONFIDENCE.

Section 17.

If a member’s dues become ONE (1) month in arrears, the Treasurer shall meet with the members to discuss said member’s intentions for payment.

Section 18.

The annual “Classification” member fee will be \$25.00 per member, due and payable at the first regular meeting in January.

Dues will be assessed as follows:

January to September	\$25.00
October to November	\$12.50
December	\$-00-

SEGMENT D – MEMBERSHIP TERMINATION

Section 19.

The following grounds shall constitute sufficient cause to expel or discipline any offending member of the Tulsa TIPS Club, to wit:

1. If any member shall make misrepresentation in his/her “Prospective Member Form” for membership in the Tulsa TIPS Club.
2. If any member shall fail to pay the dues required by Article III – Segment C.
3. Any member not fulfilling the requirements of the POINTS SYSTEM as adopted in ARTICLE III. Segment B, Section 10 and amended from time to time by the membership shall be expelled from membership of the Tulsa TIPS Club.
4. Any other disciplinary action to be taken will be defined by the Executive Board.
5. If any member shall violate any provision contained in the By Laws of the Tulsa TIPS Club.
6. If any member shall be expelled or suspended by the final action of any professional organization.
7. If any member shall resign from a professional organization under the threat of expulsion, suspension, reprimand, or disciplinary action.
8. If any member shall be convicted of a crime involving dishonesty.

ARTICLE IV – OFFICERS AND DUTIES

Section 1.

The officers of this organization are to be a President, Vice President (President-elect), Treasurer, Secretary, Membership Officer, Information Officer and Public Relations Officer.

Section 2.

All officers shall be selected by the membership at the last meeting in November for the term commencing January 1 and running through June 30; and the last meeting in May for the term commencing July and running through December 31. Voting for the officers shall take place by ballot vote unless there is only one candidate for each office, whereas at that time the President may call for a viva voce election.

Section 3.

An officer may serve for only two (2) consecutive terms in the same office. The membership may, by unanimous vote, waive this stipulation should extenuating circumstances exist (e.g. Treasurer because of computer records).

Section 4.

Duties of the President – The President must be an active member of the organization for six (6) months prior to the election. The President shall preside over all meetings and may form and appoint committees from time to time in order to carry out the purposes and functions of the organization. The President shall appoint all members of all committees, with the exception of the Nominating Committee. The President may also delegate a member or members to carry out certain purposes and functions of the organization. The President shall serve as ex officio member of all committees except the Nominating Committee.

Should there be a vacancy in any other officer's position, the President shall appoint a replacement to serve the remainder of the term. Should the President resign before his/her term expires, the Vice-President shall become President for the remainder of the term of office.

Section 5.

Vice-President – The Vice President shall act in the President's absence. This office shall also be responsible for arranging for the programs for the meetings.

Section 6.

Secretary – The Secretary shall keep a current roll of active members and be responsible for keeping the minutes and attendance, as well as the points of each member for each meeting. The Secretary shall send correspondence to members who dues are in arrears.

Section 7.

Treasurer – The Treasurer shall collect all dues and keep them properly accounted for, pay all authorized bills and perform such other duties as may be required. Any officer may inspect the Tulsa TIPS Club organization's financial records at any regularly scheduled meeting or other arranged times. Dues for the Treasurer are waived, due to the volume of work involved.

ARTICLE IV – OFFICERS AND DUTIES (cont.)

Section 8.

Membership Officer – The Membership Officer shall be responsible for welcoming guests, providing them with membership applications, sending “Thank You for Visiting” notes to **all visiting guests**, explaining the purpose and operation of the club to guests and new members, and contacting previous guests in regards to membership.

Section 9.

Information Officer – The Information Officer is responsible for keeping Tulsa TIPS Club website up to date and posting special dates and functions of the organization and/or it’s membership on a timely basis.

Section 10.

Public Relations Officer – The Public Relations Officer shall be responsible for attending any potential functions in the community that may present with the opportunity to recruit new members. The Public Relations Officer shall attend at the President’s request any function that requires high visibility for Tulsa TIPS Club. The Public Relations Officer is responsible for all media relations.

ARTICLE V – MEETINGS

Section 1.

The regular meetings shall be held each Wednesday of the week at a time (currently determined from 12:30 to 1:30 pm) and place (currently determined at Cowboy Sharkies, 5840 South Memorial, Tulsa Oklahoma) and both may be changed, if not satisfactory, by a majority vote of the membership. At said time, a meal will be served and business transacted.

Section 2.

At said time of beginning of the meeting, the President shall call the meeting to order and each member will give a 30-second presentation to the membership concerning his/her business.

Section 3.

Tulsa TIPS Club shall pay for the lunches of guests who are potential members and for outside speakers.

Section 4.

Any member who attends a regular meeting without giving a business lead or bringing a prospective member will be expected to contribute \$**1.00 (one dollar)** to the “TIPS Basket” and if a lead is given to contribute .50 cents.

Section 5.

A program will be presented by an outside speaker or by one of the members as previously scheduled with the Vice-President.

ARTICLE V – MEETINGS (cont.)

Section 6.

A quorum shall consist of one-half (1/2) of the attending membership of the organization present at any meeting. Any motion voted on by the organization must receive a simple majority of the quorum for adoption unless otherwise stated in the Bylaws.

Section 7.

Special meetings may be called by the President or by the Executive Board and shall be called upon the written request of any members of the organization. The purpose of the meetings shall be stated in the call.

Section 8.

The Annual Meeting will be considered to be the first regular meeting in January.

ARTICLE VII – STANDING COMMITTEES

Section 1

Nominating Committee – this committee shall be composed of not less than three (3) members, which are elected by the membership. (in April and October) prior to election. The purpose of this committee is to solicit interest in nominations from the membership. The Nominating Committee shall present their report at the regular election month. Nominations from the floor may be called for after the report of the committee.

The President shall appoint all committees except the Nominating committee and the President shall be ex officio member of all committees except the Nominating Committee.

Section.

Bylaws Committee – this committee shall be directed in accordance to the procedures of the current editions of “Robert’s Rules of Order Newly Revised”.

ARTICLE VIII – PARLIAMENTARY AUTHORITY

The rules contained in the current edition of “Robert’s Rules of Order Newly Revised” shall govern the organization in all cases to which they are applicable in which they are not inconsistent with these bylaws and any special rules of order the organization may adopt.

ARTICLE IX – AMENDMENTS

These bylaws may be amended at any regular meeting of the organization by a (2/3) two-thirds vote, provided that the amendment has been submitted in writing (2) two weeks in advance.

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